

Birchwood Elementary PTO

Meeting Agenda

January 11, 2017

6:30pm

Conference Room, Birchwood Elementary

Invitees: All Parents and Birchwood Community Members Welcome

- I. Call to order
- II. President's Report (Jan Brown and Erin Cassady-Dorion)
- III. Officer Reports
 - A. VP Programs & Services (Suzanne Brooksby)
 - B. VP Fundraisers (Jill Appert)
 - C. Treasurer (Maureen Younkin)
 - D. Secretary (Anne Burger)
- IV. Principal's Report (Deb Berndt)
- V. Teacher's Liaison Report (Amy Santandrea & Kathleen Vermilyea)
- VI. Committee Reports
- VII. Board of Education Meeting Summary
- VIII. Old Business
 - A. Communication Committee
 - B. Directory Recap
- IX. New business
 - A. Book Fair Recap
- X. Approval of minutes from last meeting
- XI. Adjournment

Next Meeting: February 8, 2017 at 9am

Notes & Updates from Committees