

Birchwood PTO Meeting  
Wednesday November 9, 2016  
6:30PM  
Birchwood Conference Room.

MINUTES OF MEETING:

Members Present: Anne Burger (Secretary and parent); Deb Berndt (principal), Jan Brown (co president and parent), Erin Cassady-Dorion (co president and parent), Amy Santandrea (teacher and liaison), Suzanne Brooksby (VP Programs and Services and parent), Alicia Galimore (parent), Katie Cowley-Cooper (parent, Nature Park co Chair)

I. Call to Order:

By Erin at 6:35PM.

Approval of November minutes: Katie made recommendation, Erin Seconded.

II. President's Report: (Jan Brown)

- Discussed having a sign up for Board of Ed meetings since there is no liaison this year. There are some great events coming up. Kate Messner is coming and some Arts in Ed programs.
- Erin-Attended IPAC meeting and they are looking at different ideas for classroom space. There is lack of space at Birchwood and Glendriff. Different ideas for expanding schools.

III. Officer Reports:

A. VP Program & Services (Suzanne Brooksby):

- Asep went well.
- Nature walk class did well. Bug hotels that were made will be put up. -
- Basketball Family event went well. Only one person showed up though.
- Picture day was a success.
- Monster Mash went well.
- There was a successful Staff Breakfast.
- Visiting author will be soon.
- The bookfair is the last week of the month. Open house is Friday night .
- 12/7 Arithmatickics will be going on.

B. VP Fundraising (Jill Appert):

- Coupon book fundraiswer was not positive. Won't be doing that again.
- Chipolte was the best fundraiser.
- Look into Blaze and Panera fundraisers
- Gift Cards, need to get final numbers.
- Look into a school store on line.
- Niska Day Theme is Superheroes. It's Birchwood's time for the float.

C. Treasurer Report (Maureen Younkin):

- Discussed the outstanding checks. Is there a way to contact the parents about them? Perhaps add a line to reflect the outstanding checks.
- The income was more than projected.
- Look into replacing the sign out front.
- Someone brought up the sign on Troy Road, need to find out who owns that sign, school or town??
- Motion to approve treasurer's report. Suzanne made the motion. Erin Seconded.

IV.. Principal's Report:

- PLC a number of grade levels have started WIN Blocks. Looking at spelling patterns, math facts, 1st grade-sight words. WIN Block-making it fun. Teachers meet Wed afternoon . If kids are in the wrong group, they can be moved. Glenclyff is doing it K-5 grades.

V. Teacher's Liaison Report :

- K-working on 5 senses.
- 1st grade-property of science
- 2nd grade-place value
- 3rd &4th grade--3rd week of WIN Block. Responsive classroom--Kind and caring way involved in literacy. 3rd grade also did Unicef trick or treating.
- 5th-Shared documents on google docs.

VI: Old Business:

- Monster Mash went well. Along with the 50/50.
- December open house, discussed options. Story teller??
- Update on the directory, should be out soon.
- Instead of a weekly newsletter, maybe do a monthly one with a weekly "Dates to remember"
- Mrs. Santandrea mentioned about the PTO meetings during report card/conference time. Could they be in the morning instead of evening (November and March)? That was agreed upon.

VII. New Business:

- Silent Auction Basket for the spring??
- Feb 1 Bingo night
- Try on line school store.

VIII: Concluding comments:

Adjournment: Erin motioned to adjourn, Suzanne seconded. Meeting adjourned at 8PM.  
Submitted by Anne Burger. Next meeting: Wednesday 1/11/17 at 6:30PM.