

AGENDA  
Birchwood PTO

Wednesday, March 3, 2016

Birchwood Conference Room  
6:30 pm

1. Call to Order
2. Co-President's Report ( JoMarie Ethier, Jan Brown)
3. Officer Reports
  1. VP Programs and Services (Suzanne Brooksby)
    - a. Staff Luncheon
    - b. Fun Fair
  2. VP Fundraisers (Jill Appert)
  3. Treasurer (Brenda Leto)
  4. Secretary (Anne Burger)
4. Principal's Report (Deb Berndt)
5. Teachers' Liaison Report (Amy Santandrea, Kathleen Vermilyea)
6. Board of Education Report (Kevin Laurilliard)
7. PTO to Board of Ed Liaison's Report (Anne Burger)
8. Nature Club (Mike Cooper)
9. Outdoor Classroom (Tim Cook)
10. Committee Reports
11. Other Business
12. Adjournment

## Committee Reports

### 1. Vice President for Program and Events (Suzanne Brooksby)

For the Staff Appreciation luncheon- we're looking good. Invites have been sent out. We've got some sign ups to help and bring desserts. We've got potted flowers donated by Hewitts for center pieces and carnations donated by Felthousens that each staff will get. Perecca's Bakery has donated some Italian bread and Erin Cassady-Dorin has donated some Pure Mountain oil for dipping. I'm hoping to have the rest of the meal firmed up by tomorrow- I've got some feelers out. It's coming together nicely

### 2. Nature Club (Mike Cooper)

#### **Nature Park**

- Our first use of online only registration was a success! \*
- March 2 After School Program Report \*
- Update from Tim Cook on proposed Outdoor Classroom Improvements \*
- Possible Earth Day Program: Miss Rumphius Story Walk (borrowed from Pine Bush)
- Also reaching out to Pine Bush for possible spring after school program

#### **Garden**

- Seeds and Plants are ordered for the 2016 Garden Season!
- Spring Garden: Strawberry harvest (for Ice Cream Social?), peas, lettuce, asparagus
- Summer Garden: Carrots, Watermelon (for Back to School Barbecue?), asparagus & strawberry maintenance
- Butterfly Garden Improvements with 3rd Grade (to coincide with their butterfly study)

Bullet items marked with a \* indicate items that we'd like to discuss briefly during the meeting.

### 3. Media/ Junior Achievement (Laura Mirković)

Junior achievement- running smoothly

Media- nothing new to report

Visiting author- working with Kate to start ordering books.

### 4. Yearbook (Millie Gnatak)

Yearbook Report:

1st part of yearbook (28 pages) is almost complete.

Have sold approximately 90 yearbooks and have received emails for approximately 15 ads.

### 5. Fun Fair (Tara McKenna)

We are moving along. We have planned for fifties style sock hop, 6:30-8.

We will have games as usual but changing them up a bit by adding twister, hula hoop, hopscotch etc. We will also have a DJ (Evan Brooksby) playing fifties music and we will try to get the kids excited about doing dances from the 50's and have face painters as well! We have arranged for a ventriloquist who will perform for 30 mins. Instead of food/potluck we will have a soda shoppe with root beer floats and orange creme sodas as well as popcorn and other snacks.

The admission is free, but there is a charge for tickets.

We will also have the staff raffle again this year. Anne Burger is heading this up.

The schedule will be:

6:30-7:15- games, face painting, DJ in the gym

6:45-7:30- soda shoppe open

7:15-7:45 ventriloquist

7:45-8 Staff Raffle

